



ANCHORAGE FUNERAL HOME & CREMATORY
 PENINSULA MEMORIAL CHAPEL & CREMATORY

OBITUARY GUIDELINE FORM

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|---|---|
| <input type="checkbox"/> Anchorage Daily News (Fee) | <input type="checkbox"/> Fairbanks News Miner (Fee) |
| <input type="checkbox"/> Peninsula Clarion (Fee) | <input type="checkbox"/> Mat-Su Valley Frontiersman (Fee) |
| <input type="checkbox"/> Seward Journal | <input type="checkbox"/> Delta Junction Wind |
| <input type="checkbox"/> Homer News | <input type="checkbox"/> Kodiak Daily Mirror (Fee) |
| <input type="checkbox"/> Homer Tribune | <input type="checkbox"/> Juneau Empire (Fee) |
| <input type="checkbox"/> Eagle River Star (Fee) | <input type="checkbox"/> Ketchikan Daily News (Fee) |
| <input type="checkbox"/> Nome Nugget | <input type="checkbox"/> Tundra Drums |
| <input type="checkbox"/> Arctic Sounder | <input type="checkbox"/> Bristol Bay Times |
| <input type="checkbox"/> Cordova Times (Fee) | <input type="checkbox"/> Dutch Harbor Fisherman |

Other Papers: _____

**PLEASE RETURN THIS FORM TO THE FUNERAL HOME
 AND NOT TO THE PAPERS**

Some obituaries are published as a free public service for current and former residents of the cities within Alaska. However, some newspapers do charge for obituaries. A funeral or memorial service notice can be placed in some newspapers at no cost. Obituaries that have fees for publications are always authorized by the family prior to publication.

All obituaries must contain a minimum of the following information to be published:

- Full Name and courtesy title
- Age
- Date, place and city of death
- Date and place of birth
- Length and dates of residency in Alaska
- Employment, if applicable
- Survivors (names & relationship), place of residency optional
- Name & phone number of someone that can be contacted if more information is needed

Missing or incomplete information may result in delayed publication

**THE NEWSPAPERS RESERVED THE RIGHT TO EDIT OBITUARIES FOR
 LENGTH, CLARITY AND NEWS STYLE.**

If families desire a different style than what is standard for the newspapers or if an obituary is to be published in newspapers outside of Alaska, there may be a fee charged by the newspapers. These fees vary by newspapers.

**THE FUNERAL HOME WILL INFORM FAMILIES OF ANY FEES PRIOR TO ANY PUBLICATION FOR
 THEIR APPROVAL OF THE CHARGE.**

Photos: If you would like a photo published with the obituary, please bring it with this guideline and it will be returned to you. A good focus that shows the person up close usually works the best.

Please proofread your information carefully

Important note: Families making arrangements with a funeral home must consult the funeral home for obituary placement. Funeral homes are linked electronically with the newspapers. Obituaries dropped off to the newspapers may be faxed to the funeral homes to be typed before being published. Newspapers make exceptions for families providing obituaries via e-mail. These obituaries must be completely typed and ready for publication, not just answers to the guideline questions.

PLEASE TYPE OR PRINT

1. Full name of deceased: _____
Courtesy title for those 18 years and older: Mr. Mrs. Ms. Miss (circle one)
2. Age: _____
3. Date of Death: _____/_____/_____
4. Place of Death: _____
5. City and State of Death: _____
6. Cause of death, if desired: _____
7. Time and Date of Service: _____
8. Place of Service (including city/state): _____

9. Time / Place of viewing: _____

10. Officiating at service: _____
11. Additional services: _____

12. Pallbearers: _____

13. Date of Birth: _____/_____/_____
14. Place of Birth: _____
15. Education: _____

16. Military Service: _____

17. Resident of Alaska beginning when: _____
18. City of residence in Alaska: _____

